

LONGWICK PARISH COUNCIL

To: Cllr Smith (Chair), Cllr Livingston (Vice Chair), Cllr Van Apeldoorn, Cllr Ayre, Cllr Gummer, Cllr Pennell, Cllr Greengrass and Cllr Atkinson

You are hereby summoned to the Parish Council Meeting taking place at Longwick Village Hall on Tuesday 21st October 2025 at 7.30pm.

AGENDA

Public Forum – The first ten minutes are available for the public to express their view or ask questions on matters on the following agenda. The formal meeting will commence at the end of the public forum or at 7.45pm, whichever is earlier.

- 113. Welcome and Apologies for Absence
- 114. To Receive any Declarations of Interest
- 115. Acceptance of Minutes of the Parish Council Meeting held on the Tuesday 16th September 2025
- 116. Update from Buckinghamshire Councillors
- 117. To consider actions from previous meeting
- 118. Planning Applications:
 - a. To consider and approve comments for New Planning Applications
 - b. To Receive Notice of Planning Applications Approved and Refused
- 119. To approve comment to be submitted for the Draft Local Plan
- 120. To approve payments in accordance with the budget
- 121. To note quarter 2 accounts
- 122. To review the Lloyds bank mandate, removal of resigned Councillor and addition of Councillor(s)
- 123. To consider running a photography competition and allocating a budget for prizes
- 124. To consider and approve the draft playing field hire rules and regulations
- 125. To consider a public consultation for a possible Longwick community padel tennis court
- 126. To reconsider the decision taken under minute ref 11 on the 15th April 2025 – Approval of projects under s.106 funds – Additional playground equipment and extended footpath around playing field
- 127. To receive an update on the Remembrance Service and consider quotes for road closure
- 128. To approve The Play Inspection Company for the Annual RoSPA
- 129. To discuss and decide on any responses to correspondence received and/or issued by the Parish Council
- 130. To receive Reports from Councillors on meetings that they have participated in on behalf of the Parish Council
- 131. Pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, a resolution is required to exclude the public and press to protect the confidential nature of the business to be transacted during consideration of item 132 on the agenda.
- 132. To note the Clerk's appraisal and any actions required

133. Public Bodies (Admission to Meetings) Act 1960: To resolve that the public and press be re-admitted to the meeting.

134. To confirm the dates and times of the next Parish Council Meeting: The next Parish Council meeting will be on Tuesday 18th November 2025 at 7.30pm at Longwick Village Hall.



Tracey Martin
Clerk, Longwick Parish Council

15th November 2025

MINUTES FOR APPROVAL



Longwick-cum-Ilmer Parish Council

LONGWICK-CUM-ILMER PARISH COUNCIL PARISH COUNCIL MEETING HELD ON TUESDAY 16th SEPTEMBER 2025 AT 7.30PM AT LONGWICK VILLAGE HALL

PRESENT: Cllr Smith (Chairman), Cllr Livingston (Vice-Chair), Cllr van Apeldoorn, Cllr Gummer, Cllr Greengrass, Cllr Goodchild, Cllr Atkinson, Cllr Ayre and Cllr Pennell
Buckinghamshire Councillor: Matthew Walsh
13 members of the public present at the start of the meeting

- A resident raised a concern with an apple tree near Blenheim Place which is shedding and causing the pavement to be slippery.
- A resident asked if the stream clearance is still taking place. Cllr Smith confirmed works are taking place this week.
- A concern was raised that the play area on Wickfields is still unusable after 3 months.

87. WELCOME AND APOLOGIES FOR ABSENCE: Cllr Smith welcomed all to the meeting. Apologies were received from Buckinghamshire Councillor Cllr Hall.

88. DECLARATIONS OF INTEREST: No interests were declared.

89. APPROVAL OF MINUTES OF THE PARISH COUNCIL MEETING HELD TUESDAY 15TH JULY 2025: It was proposed by Cllr Livingston seconded by Cllr Pennell and it was **resolved** by all those present to approve the minutes and the minutes were signed.

90. UPDATE FROM BUCKINGHAMSHIRE COUNCILLOR MATTHEW WALSH:

Cllr Walsh thanked Parish Councillors for their time at the recent meeting.

- a. Buckinghamshire Councillors opposed the Bloor Homes application however; the scheme has been approved. Conditions have been attached regarding road and traffic management.
- b. Buckinghamshire Council have announced a consultation on the local plan and Cllr Walsh encourages all residents to take a look at the consultation and submit their comments.
- c. Thames Water have not yet responded, this is being followed up.
- d. Cllr Walsh has provided information to Cllr Smith on ring fenced funding for bus services; a meeting has been arranged to progress this.
- e. Stockwell Lane: Cllr Walsh is following up on this.
- f. Toucan Crossing: The Clerk reported that additional funding has been requested and will be discussed later in the meeting.
- g. Dog waste bin in Walnut Tree Lane: The Clerk reported that this site has now been approved by Buckinghamshire Council and it is expected to be installed in the next couple of weeks.
- h. Traffic calming discussions took place. The Clerk will provide Cllr Smith with the last emails that have been received.

91. TO CONSIDER ACTIONS FROM PREVIOUS MEETING:

- a. Review of playing field hire charges (60): Cllr Smith is reviewing these. **Action: Cllr Smith**
- b. Arrange meeting between PC and Buckinghamshire Cllrs (75d): This meeting has taken place
- c. Linking of Longwick Playing Field and Wickfield Play Area (83c): Clerk has made enquiries with the management company and they raised the following questions:
 - * Would this require planning
 - * Would the S106 agreement permit this?Clerk contacted Bucks Cllrs and they offered to make enquiries with regards to the s106 agreement but planning would need an official enquiry. Awaiting response from Cllr Walsh. **Action: Cllr Walsh**

92. TO NOTE PLANNING APPLICATION RESPONSES MADE UNDER DELEGATED AUTHORITY IN AUGUST 2025

New Applications:

25/06349/ADRC: Appletrees Meadle Village Road Meadle: No comment required, for information only
APP/K0425/D/25/3369335: Mulberry House Meadle Village Road Meadle: No comments to make

25/06689/FUL: 10 Bell Crescent Longwick: No objection providing the extension does not adversely affect the lighting to neighbouring properties.

Changing of Status:

25/06300/AGD: OS Parcels 2521 And 2927 Horsenden Lane: Details Approved

25/06109/ADRC: Stables Chadwell Hill Farm Lower Icknield Way Longwick: Permit - detail Reserved by Condition

93. PLANNING - TO CONSIDER AND APPROVE COMMENTS:

PL/25/2648/EU: Millbrook Cottage, Lower Icknield Way, Longwick: No objection

Following a proposal by Cllr Greengrass, seconded by Cllr Livingston a vote was taken and all Councillors were in favour and it was **resolved** to approve the comment.

CHANGE OF STATUS:

25/06613/HPDN: Tall Trees Lower Icknield Way: Details Not Required to be Submitted

94. TO NOTE PAYMENTS MADE UNDER DELEGATED AUTHORITY IN AUGUST 2025:

Payee	Net	VAT	Gross	Comment
Tracey Martin	£739.37		£739.37	Clerk Salary
HMRC	£105.80		£105.80	PAYE
Shield Maintenance	£169.22	£33.84	£203.06	Bin Emptying
J van Apeldoorn	£77.09	£12.83	£89.92	Community Meeting Expenses
S Gummer	£17.12	£3.43	£20.55	Community Meeting Expenses
J Greengrass	£73.05		£73.05	Community Meeting Expenses
PKF Littlejohn	£315.00	£63.00	£378.00	AGAR 24-25
Bucks Council	£3,776.00		£3,776.00	Election costs 2025
Blades	£1,300.00	£260.00	£1,560.00	Grass cutting

Note: The payment to S Gummer was not added to the bank in August 2025 so will be added to the payment run in September 2025.

Directs Debits, Standing orders & Card

GiffGaff	£5.00	£1.00	£6.00	Mobile Top Up
EDF	£45.83	£2.17	£48.00	Electricity
Nest	£46.77		£46.77	Pension Contribution

Receipts

Bucks Council	£360.00		£360.00	Tree Works
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95. PAYMENTS FOR APPROVAL SEPTEMBER 2025:

Payee	Net	VAT	Gross	Comment
Tracey Martin	£739.57		£739.57	Clerk Salary
HMRC	£105.60		£105.60	PAYE
Shield Maintenance	£169.22	£33.84	£203.06	Bin Emptying
TEEC	£189.99	£38.00	£227.99	Website hosting & Domain
Tracey Martin	£82.49		£82.49	Expenses
S Gummer	£17.12	£3.43	£20.55	Community Meeting Expenses
JR Sports Group	£800	£160.00	£960.00	Play in the park sessions
Blades	£1,300.00	£60.00	£1,360.00	Grass cutting

Following a proposal by Cllr van Apeldoorn seconded by Cllr Ayre it was **resolved** to approve the payments.

Directs Debits, Standing orders & Card

GiffGaff	£5.00	£1.00	£6.00	Mobile Top Up
EDF	£45.83	£2.17	£48.00	Electricity
Nest	£46.77		£46.77	Pension Contribution

96. TO CONFIRM THAT THE QUARTER 1 AUDIT OF THE ACCOUNTS HAS BEEN CARRIED OUT: Cllr Ayre has carried out the quarter 1 check of the accounts and the audit form has been signed off.

97. **ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN:**
a. To review except for matters noted on the finalised AGAR for 2024-2025:
An investment policy has now been produced and adopted
Missing invoices for payment, the Council will ensure that all payments are approved at Council Meetings
An internal controls policy has now been produced and adopted
A reserves policy has now been produced and adopted
b. To confirm that the conclusion of audit was published: The notice of conclusion of audit was published on the 29th July 2025.
98. **TO CONSIDER APPOINTMENT OF INTERNAL AUDITOR FOR 2025-2026 FINANCIAL YEAR:**
Following a proposal by Cllr Pennell, seconded by Cllr Atkinson a vote was taken and it was **resolved** to appoint T Goss at a cost of £275.
99. **TO CONSIDER QUOTE FOR WHITE GATES FOR ILMER INCLUDING NAMEPLATE SIGNAGE:**
Discussions were had on the quote which had been circulated. Following a proposal by Cllr Livingston, seconded by Cllr Atkinson all Councillors were in favour and it was **resolved** to approve the quote from Buckinghamshire Council at a cost of £6,975.10. This expenditure will come from CIL funds.
Cllr Walsh left the meeting at 7.55pm.
100. **TO CONSIDER QUOTES FOR VERGE MANAGEMENT AND BOLLARDS IN ILMER:** Discussions were had on the quote which had been circulated specifically the spacing of the verge markers. Following a proposal by Cllr Gummer, seconded by Cllr Greengrass it was **resolved** to approve the following:
Verge Markers from Birstall Garden Leisure Lucas x 30: £1,680 including delivery
Do not park on grass signs from Amazon: £50
Total amount: £1,730.
It was agreed that the Clerk will purchase these for delivery to the residents group arranging and this expenditure will come from CIL funds. **Action: Clerk**
The residents will arrange for the reflectors on the markers.
101. **TO CONSIDER ADDITIONAL DOG WASTE BINS AND ASSOCIATED COSTS:** It has been confirmed that the dog waste bin in Walnut Tree Lane is due to be installed in the next few weeks. It was felt that no more bins are required on the playing field. Discussions were had on whether the Parish Council should consider providing dog waste bags, no decision was made. Discussions were had on an additional dog bin as you exit the playing field, exact location to be marked up on a map and sent through to the Clerk for the Clerk to make enquiries with Buckinghamshire Council. **Action: Cllr Pennell & Clerk**
102. **TO CONSIDER APPROVING AN ADDITIONAL £1667.35 FOR THE FEASIBILITY STUDY ON THE LOWER ICKNIELD WAY:** Following discussions there was a proposal by Cllr Pennell, seconded by Cllr Smith a vote was taken and it was **resolved** to approve the additional expenditure of £1,667.35. It was also **resolved** that the payment be added to the September payment run. Clerk will request confirmation of the start date of the project.
103. **TO CONSIDER OBTAINING QUOTES FOR WEED & FEED TO THE PLAYING FIELD:** Discussions were had on the quote which had been circulated. Concerns were raised about the type of weed killer which will be used. Following a proposal by Cllr Goodchild seconded by Cllr Atkinson a vote was taken and it was **resolved** to agree the quote from Blades Turf Care **in principle** at a total cost of £2,670. This will be subject to clarification on what type of weed killer is being used. The Clerk will enquire with the Contractor and circulate information to Councillors. If Councillors are satisfied with the specification the works will be scheduled. **Action: Clerk**
104. **FOOTPATHS: TO RECEIVE AN UPDATE ON PROGRESS ON SURFACES AND POTENTIAL CUTTING REGIME FOR 2026:** Members discussed footpaths within the Parish, with particular attention to those leading to the Phoenix Trail. The Clerk has contacted Buckinghamshire Council's Rights of Way team to enquire whether the installation of an all-weather surface on footpath LCI/5/1 would be permitted. Consideration of additional paths may follow, subject to the response received. Discussions were also had on how often footpaths should be cut back. It was agreed that maps should be included in the meeting pack when further discussions are required so Councillors and residents are clear on the areas being discussed.
105. **SPEEDWATCH: UPDATE AND NEXT STEPS:** Clerk will send to Cllr Goodchild information on who is the current co-ordinator. **Action: Clerk**
106. **TO REVIEW PLAYING FIELD HIRE REGULATIONS AND CHARGES:** This will be deferred to the October meeting. Clerk to add to agenda. **Action: Clerk**

107. **TO DISCUSS AND DECIDE ON ANY RESPONSES TO CORRESPONDENCE RECEIVED AND/OR ISSUED BY THE PARISH COUNCIL:** None received
108. **TO RECEIVE REPORTS FROM COUNCILLORS ON MEETINGS THAT THEY HAVE PARTICIPATED IN ON BEHALF OF THE PARISH COUNCIL:**
- a. Cllr Smith reported that he had liaised with the Local Community Policing Team, conversations focussed on speeding and how we can work together. They have confirmed that the Parish should see an increase in police speed presence in October. The Officer has also offered to attend a Parish Council meeting.
109. **PURSUANT TO SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960, A RESOLUTION IS REQUIRED TO EXCLUDE THE PUBLIC AND PRESS TO PROTECT THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED DURING CONSIDERATION OF ITEM 110 ON THE AGENDA:** Following a proposal by Cllr Greengrass seconded by Cllr Gummer it was **resolved** to exclude the press and public.
110. **TO NOTE NEW NJC PAY SCALE BACKDATED TO 1ST APRIL 2025:** The NCJ pay scale was noted by all Councillors and the payment will be backdated to April 2025.
111. **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960: TO RESOLVE THAT THE PUBLIC AND PRESS BE RE-ADMITTED TO THE MEETING:** Following a proposal by Cllr Goodchild seconded by Cllr Ayre it was **resolved** to re-admit the press and public.
112. **TO CONFIRM THE DATE AND TIME OF THE NEXT PARISH COUNCIL MEETING:** The next Parish Council meeting will be on Tuesday 21st October 2025 at 7.30pm at Longwick Village Hall.

There being no further business the meeting closed at 8.49pm

Chair..... Date.....

TO CONSIDER ACTIONS FROM PREVIOUS MEETINGS

Date	Min Ref	Details	<u>Whom</u>	<u>Progress</u>	<u>Status</u>
17/06/25	60	Review of playing field hire regulations and charges	Cllr Smith	Clerk added to agenda but Cllr Smith has deferred the item to the September meeting. Will be discussed under agenda item 123.	✓
16/09/25	83c	Linking of Longwick Playing Field to Wickfields Play Area	Clerk	Clerk has made enquiries with the Management Company and they raised the following questions: * Would this require planning * Would the S106 agreement permit this? Clerk contacted Bucks Cllrs and they kindly offered to make enquiries with regards to the s106 agreement but planning would need an official enquiry	Awaiting response from Cllr Walsh
16/09/25	100	Purchase of Bollards & Signage for Ilmer	Clerk	These have been ordered and delivered	✓
16/09/25	101	Additional dog waste bin on exit of playing field. Exact location to be highlighted on map & sent through to the Clerk.	Cllr Pennell	The location has not yet been received.	
16/09/25	103	Obtain specification of weed killing products.	Clerk	This was obtained, circulated and the spraying has taken place.	✓
16/09/25	105	Send Speedwatch details through to Cllr Goodchild	Clerk	These have been sent.	✓

PAYMENTS FOR APPROVAL OCTOBER 2025

Payee	Net	VAT	Gross	Comment
Tracey Martin	£739.37		£739.37	Clerk Salary
HMRC	£105.80		£105.80	PAYE
Shield Maintenance	£169.22	£33.84	£203.06	Bin Emptying
BMKALC	£90.00		£90.00	Training Cllr Livingston
Buckinghamshire Council	£6,975	£1,395.02	£8,370.12	Ilmer Entrance Gates (min:99)
BMKALC	£50.00		£50.00	Training Cllr Livingston
Buckinghamshire Council	£1,667.35	£333.47	£2,000.82	Already paid as per min ref 102

Directs Debits, Standing orders & Card

GiffGaff	£5.00	£1.00	£6.00	Mobile Top Up
Amazon	£49.98		£49.98	Ilmer parking signage
Birstall	£1,650.00		£1,650.00	Bollards Ilmer
Robert Dyas	£11.67	£2.33	£14.00	Key cutting
EDF	£45.83	£2.17	£48.00	Electricity
Nest	£46.77		£46.77	Pension Contribution
Lloyds	£4.25		£4.25	Monthly bank charge

Receipts

Buckinghamshire Council	£18,646.66	£18,646.66	Precept - 2nd Haf
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Transfer

Lloyds to Zempler	£1,650.00	£1,650.00	To enable purchase of bollards
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TO CONSIDER RUNNING A PHOTOGRAPHY COMPETITION AND ALLOCATING A BUDGET FOR PRIZES

Councillor Requesting:	Cllr Livingston
Background and Supporting Information:	We would like updated high-resolution photographs for the updated Parish Council website to showcase the Parish. A photography competition is thought to be a good way of generating a library of photographs while involving the community as a whole. It is estimated the competition should run for a period of 3-6 months. Ending in April/ May 26. The reason is to allow a number of lighting conditions to be covered across the seasons. Competition rules and picture specifications to be developed before the competition goes live. Competition to be advertised on community notice boards, the newsletter and social media.
Estimated Costs:	£100 First prize, £50 Second prize, £25 Third prize – to be sourced as Amazon vouchers. Estimate total prize fund plus advertising costs to be ~£220. Costs to be agreed at the council meeting - perhaps increasing prizes to encourage participation.
Are quotes attached:	N/A
Timescales for the project:	To ensure a variety of pictures across the seasons the competition should allow sufficient time for photographs to be taken and collected
Please describe the benefit to residents / local area:	The benefit will be to create a more visually engaging and exciting Parish Council website to encourage its use.

TO CONSIDER THE UPDATED PLAYING FIELD REGULATIONS:

LONGWICK-CUM-ILMER PARISH COUNCIL PLAYING FIELD HIRE RULES AND REGULATIONS

The Parish Council can hire out parts of the playing field for stand-alone use, or in conjunction with the Village Hall, although the Village Hall is a separate entity, and bookings, for the Hall, would need to be made separately at their set rates.

The following fees for the playing field use would apply (subject to availability):

(1) Private Parties of up to 30, without equipment or vehicle access - a base charge of £25

(2) Private Parties, with equipment, e.g. bouncy castle / Marquee £50 (incl. Base Charge)

Additional stalls /Gazebos etc. will be charged at £10 each. If vehicle access to the field is required a damage deposit of £200 will be required. Refundable, after the event, if no damage caused.

NB. If the party organiser is an adult resident of the Parish, on the electoral role, and who is arranging a **private family activity**, then the base charge of £25 will not apply.

(3) Ad-hoc organised team sports requests (assumes party over 20) £25 per hour – minimum 2 hours. No vehicle access is allowed on the field.

- SPECIAL NOTE – If an organisation not, based in the Parish, wishes to hire the field for a fund raising or entertainment event, then a minimum charge of £120 will be made, representing up to 6 hours of usage including set up. Excess hours will be charged at £20 per hour. A returnable damage deposit of £200 will be required for vehicle access to the field.

It should also be noted that no charges will be levied for the use of the Playing Field (Subject to booking), where there's an event organised by a **resident of the Parish**, or the **Committee of a Parish Organisation** (including The Parish Council), where the activity is to be staged for the Social or financial **benefit of the Parish or it's institutions**.

Notably the Annual Village Fete will carry no fee, nor will any event which celebrates a recognised UK National Special Occasion, as recognised by the Parish Council, and at their discretion.

Any organisation seeking to use the playing field will need to provide the Parish Council with a full and rigorous Risk Assessment, and also where appropriate, a copy of the Public Liability Insurance covering the event and participants, as soon as possible, and no later than 48 hours before the event. If documentation has not been received by this deadline, then permission will be withdrawn and will not be reinstated.

Rules and regulations – Applies to ALL hirers

- Access for vehicles will be on a strict needs basis and under no circumstances will vehicles over 3 tonnes be permitted
- Hire of the Playing field does not guarantee exclusive use of car parking areas
- Hirers should be aware that permission granted may be revoked at short notice, should inclement weather have caused the field to become unusable, or at risk of serious damage from the planned activity.
- Hirers should be aware that the field will remain open for public access at all times
- No charge may be made for access to the field, although a charge can be made for entry to a designated, marked area, that provides access to entertainment or refreshments, if so, authorised by the Parish Council.
- Hirers will not hold the Parish Council responsible for any theft or damage to equipment placed in the field in support of the event.
- Hirers will be held responsible for any damage caused, during their event, to playground equipment, fencing, playing field surfaces and other green areas or property, owned by the Parish Council.
- There are no toilet facilities at the playing field. The nearest toilets would be at the Village Hall which would need to be booked separately.
- Participation in any organised Sports activity is entirely at the risk of individuals involved and the organisers of that activity on the day. No responsibility will be accepted by the Parish Council, and organisers will need to adequately cater for all eventualities within their Risk Assessment and Insurances.
- BBQ's will not be permitted on any area of the playing field.
- Fireworks are not permitted on any area of the playing field.

If you would like to make a booking or enquiry please contact the Parish Clerk on the following email address:
clerk@longwickcumilmer.org.uk

TO CONSIDER A PUBLIC CONSULTATION FOR A POSSIBLE LONGWICK COMMUNITY PADEL TENNIS COURT

Background and supporting information:

We have a potential site (subject to planning) and potentially sizeable funds to develop a community court padel or tennis + pickleball courts for the village and parish community.

I have been tasked to look at development opportunities for adult and youth sport in the community.

I have outlined our current community assets and the potential short medium- and long-term opportunities based on potential funding and initial rough timescales.

I have made initial steps reaching out to the community for support and or interest in such activities but would like to have a formal consultation as I believe parishioners aren't aware of the potential value we can create for younger members of the community and particularly adding an asset such as tennis or padel court.

At our recent community meeting although well attended, I believe was not a true representation of the community with many attending being 60+.

Although I personally feel a tennis or padel would be a great asset for the community I believe we don't yet have any mandate from the community regarding such an expensive project and would like a public discussion through an open community meeting before or after a PC meeting or scheduled independently to it plus a leaflet drop and or questionnaire. Any other suggestions from the PC and clerk would be greatly appreciated.

Estimated costs: £55 to £100k awaiting reports from LTA

Timescales for project: Awaiting reports from LTA

Please describe the benefit to residents / local area: A community run tennis or padel court for sporting enthusiasts, beginners to experts to play on year round

TO RECONSIDER THE DECISION TAKEN UNDER MINUTE REF 11 ON THE 15TH APRIL 2025 – APPROVAL OF PROJECTS UNDER S.106 FUNDS – ADDITIONAL PLAYGROUND EQUIPMENT AND EXTENDED FOOTPATH AROUND PLAYING FIELD

Minutes of the decision made: Following discussions it was resolved to recommend to Buckinghamshire Council Caloo for the playground equipment at a cost of £42,015.00 and MAC Groundworks for the footpath round the playing field at a cost of £27,491.12.

TO RECEIVE AN UPDATE ON THE REMEMBRANCE SERVICE AND CONSIDER EXPENDITURE FOR ROAD CLOSURE

Name of Councillor Requesting:	Rolf van Apeldoorn
Agenda item title: (this wording will be used on the agenda e.g. To consider, to note:	To consider the Parish Council's Remembrance Service at the War Memorial on 11.11.2025 at 11.00 hrs.
Background and Supporting Information:	At a previous Remembrance Service, it was stated that it would be nice if the traffic was halted along Thame Road while the service was in progress. Bucks CC issued a TTRO for a road closure but Longwick would have to source a Traffic Management service to manage the closure. There are 3 possibilities Have signs made locally and volunteers with high viz gear to slow The traffic down. Talk to a traffic management company to organise the traffic surrounding the event. Talk to an experienced traffic management organisation.
Estimated Costs:	1. local signs made is £ 60.00 + high viz gear 2. Sun belt rentals is £ 65.00 would include advance warning signs. people on the day to stop the traffic. 3. Advance warning signs, road ahead closed signs, road closed signs. Red / white cones at road closed signs: £830.00
Are quotes attached:	Available
Timescales for the project:	On or before 11.11.2025
Please describe the benefit to residents / local area:	No benefit to the residents apart from a quiet Remembrance service. Wreaths have been ordered for the Parish Council All participants of the service have been arranged. Coffee / Tea available after the service at the Red Lion.
Any other supporting documents or information:	N/A